# Article Review Project	

Description:	The purpose of this project is to gain new information on the subjects of business, technology, and self-improvement or business leaders. Your instructor will assign a topic for each article review. You may use magazines or the Internet as sources of your articles. If you choose the article, attach a copy of the article attached to summary. ==USE INSTRUCTOR SUPPLIED TEMPLATE. MUST BE ONE FULL PAGE. Include a webpage link to your article.==
Goals:	1. To read an article on a business topic. 2. To assess your skills in page formatting in Word. 3. To assess your ability to use standard report features such as margins and referenced quotes.
Content:	You will need to report and summarize your article and explain why you choose the article. You will also need to explain what new information that you received by reading your book and why this information is important to you.
Technical:	Title Information with Article #, Your Name, Class Period, Name of Article and Date.

Technical (continued):

> Article #   Your Name   Class Period
> Article Title   Date
> Introduction:
> Paragraph 1 is your introduction to the article
>
> Summary:
> 2 to 3 paragraphs to summarize the article in YOUR OWN WORDS
>
> Opinion:
> 2 paragraphs with information listed as required
>
> Conclusion
> 1 to 2 paragraphs
>
> REPORT MUST FILL ONE ENTIRE PAGE with 12 point font, 1 inch margins.

- ➢ **Introduction**
- o 1 Paragraph preview of your article for your reader.
- ➢ **Summary of the Article Main Points**
- o 2 to 3 Paragraphs
- ➢ **Your Opinion of the Article**
- o 1 Paragraph -- What did you like about the article and why.
- o 1 Paragraph -- What was the most important information you learned by reading this article.
- ➢ **Conclusion**
- o 1 to 2 Paragraphs to conclude your report
- o Look at your introduction and remind your reader what you have said in your report.

DON'T COPY FROM ARTICLE – USE YOUR OWN WORDS

Your report will be formatted with the following traits:	
Title information with Student/Teacher Information and Name of the Report	Use sub-headings (side headings) for each section listed above in ==RED==
12 pt. font like Arial or Times New Roman	Line Spacing 1 or 1.5
1 inch margins for top, bottom, left and right	Copy of Original Article – if you supply the artilce
Use proper punctuation, spelling and grammar	Have someone proofread your paper for you

Evaluation & Submission	Your assignment will be evaluated by your instructor according to your page design that includes the technical aspects listed above. Additionally your paper content will be evaluated for the quality of your content summary. **You Need to fully fill in all space on the article review template.**